

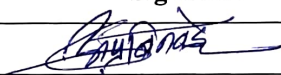
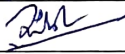





Date: 17/03/2023


Notice

Following committee members of dead stock verification are requested to attend meeting in board room on 17/03/2023 at 4.00 PM


Meeting agenda:-

1. Formation of teams to verify dead stock at different departments
2. Understanding of necessity & corrective actions during verification process.
3. Understanding of format required to fill & submit after dead stock verification
4. Finalizing the required time to complete the task & submission of report.

Sr. No.	Name of Faculty	Signature
1	Prof. A.P. Binavade	
2	Prof. A.A. Kamble	
3	Prof. S.R. Koli	
4	Prof. S.R. Takale	
5	Mr. D.S. Tambve	
6	Mr. S.P. Mhetre	
7	Mr.S.A. Patil	


17/03/23
Prof. A.R. Masal

Chairman


Dr. S.G. Kulkarni

Vice Principal


Dr. K.J. Karande

Principal



Date: / / 20

Minutes of Meetings-

The meeting is held on 17/03/2023 at board room. following points are discussed.

1] Review of the previous meeting.

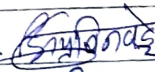





2] Dead stock verification process.

All requirements during dead stock verification process like dead stock number, central and lab deadstock verification, summarization of overall report in communication with lab incharge and head of department.

3] Format

Required format shared on official mail-ID to be filled and submit before while waiting format complete the process by putting complete name of equipment, deadstock number, quantity and cost.

4] The overall labs and central dead stock register should be verified and submit the report on before 27 March 2023 to Prof. A.R. Musal.

APB - 
 AAK - 
 SRK - 
 SRT - 
 DST - 
 SPM - 
 SAP - 